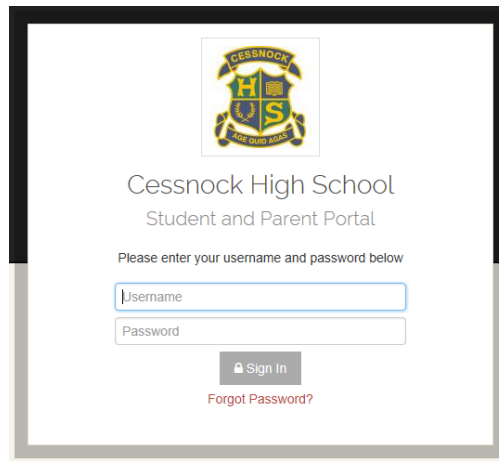
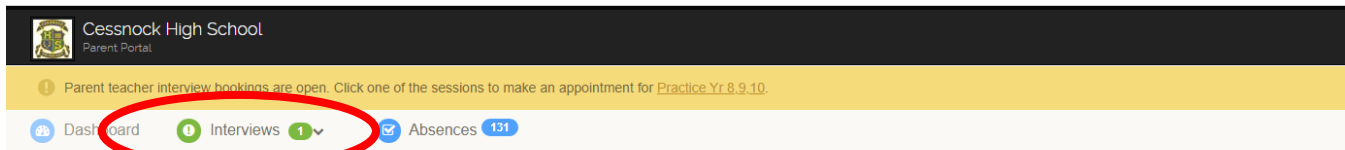


# Step 1



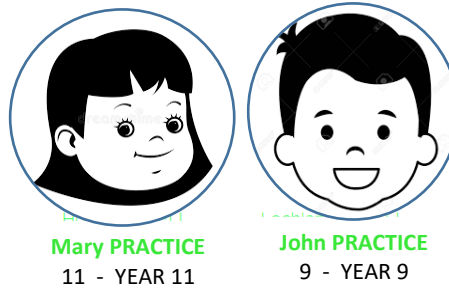
# Step 2



Welcome - Select the student you'd like to view below

Welcome to the Cessnock High School Parent Portal

Each of your children that attend Cessnock High School will be shown below. Simply select which child you'd like to review by clicking on their photo. You can always toggle between each of your children by clicking on the student name located in the top right of your view.



# Step 3



Parent Interview Bookings - Practice Yr 8,9,10

Welcome to the **Practice Yr 8,9,10** bookings screen.

From here, you can easily book a date and a time to see a specific teacher for each of your children. This process is quite straight forward. Simply follow the steps below to confirm your bookings.

1. Click on the **Select Timeslot** button that is placed next to the teacher you'd like to meet with.
2. Select a **timeslot** from the timeslots that are available for that teacher. The selected booking timeslot will now be **reserved** for you until you finalise this process.
3. Complete steps #1 and #2 until you have selected an appropriate interview time for all of the teachers you'd like to see.
4. If there are no suitable timeslots available, click on the Select Timeslots button and then click on the blue **"Request interview with teacher"** button.
5. If there are a number of teachers you don't feel the need to see, click on the Select Timeslots button and then click on the red **"Click if interview not required"** button.
6. Once you have made a selection for **all** of the classes shown below, you **MUST** click on the **Confirm Appointments** button.
7. The reserved bookings you selected will now be **confirmed**.

**Please note:** You have a **10 minute inactivity session timeout** whilst selecting the bookings for your children. This means that if you leave your computer for more than 10 minutes, any reserved bookings will be released and other parents can choose them. It is important to complete this process in one go. If you do run into any issues, please contact the school directly.

**John PRACTICE**

Subject	Class	Teacher	Appointment Time
Careers Yr9	9CARE	MRS Rosenbaum	Select Timeslot
English Yr9	9ENE	MS Farrugia	Select Timeslot
Food Technology Yr9	9FTX	MRS Screen	Select Timeslot
History & Geography Yr9	9H&GE	MR Hughes	Select Timeslot
Mathematics Standard Yr9	9MAS3	MR Cabarrus	Select Timeslot
Physical Activity & Sports Studies Yr9	9PASSY	MISS Jenkins	Select Timeslot
PDHPE Yr9	9PDE	MR Howard	Select Timeslot
Science Yr9	9SCE	MR Scriven	Select Timeslot
			Confirm Appointments



# CESSNOCK HIGH SCHOOL

We are present, we are kind and we give our best.

Principal  
Mr Peter Riley

EST. 1937  
What e'er you do, do well

P (02) 4990 1977  
F (02) 4991 1815

W [cessnock-h.schools.nsw.gov.au](http://cessnock-h.schools.nsw.gov.au)  
E [cessnock-h.school@det.nsw.edu.au](mailto:cessnock-h.school@det.nsw.edu.au)

## PARENT TEACHER INTERVIEWS

YEAR 8 - YEAR 9 - YEAR 10

THURSDAY 10<sup>TH</sup> JUNE 2021

4PM – 6.30PM

BOOKING ONLINE through the PARENT PORTAL

(available from *Thursday 3<sup>rd</sup> June 5pm*)

<https://cessnockhs.sentral.com.au/portal>

You must have pre-registered for the Parent Portal  
please contact the front office if you have any queries.

